

## **PORTEOS BUSINESS IMPROVEMENT DISTRICT**

### **NOTICE AND AGENDA OF SPECIAL MEETING**

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expiration</u></b>
Seth C. Rollert	President	May 2023
Melissa M. Shea	Secretary	May 2025
Mark A. Adams	Treasurer	May 2025
Kristen Adams	Assistant Secretary	May 2023
Yuriy Gorlov	Assistant Secretary	May 2023

**DATE:** December 8, 2022 (Thursday)

**TIME:** 5:00 P.M.

**PLACE:** Video Conference Only

[Click here to join the meeting](#)

(Please press the control key and click to access hyperlink.)

#### **I. ADMINISTRATIVE ITEMS**

- A. Call to Order.
- B. Declaration of Quorum/Director Qualifications/Disclosure of any potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Public Comment.

#### **II. CONSENT AGENDA**

- A. Approval of Minutes – December 8, 2021 Special Meeting.
- B. Approval of 2023 Annual Administrative Matters Resolution.
- C. Approval of 2023 Election Resolution.

#### **III. FINANCIAL ITEMS**

- A. Consider Approval/Ratification of payment of claims.
- B. Public Hearing regarding the Proposed 2023 Budget.
- C. Adoption of 2023 Budget; Approval of Resolution to Adopt 2023 Budget; Certification of Mill Levy; and Appropriate Sums of Money.

#### **IV. LEGAL**

#### **V. OTHER MATTERS**

#### **VI. ADJOURNMENT**